

# **LINWOOD RANGERS YOUTH CLUB CONSTITUTION**

**Last updated JULY 2023**

## **NAME**

The club shall be known as LINWOOD RANGERS YOUTH CLUB (hereafter LRYC)

## **OBJECT**

The object of the club shall be:-

1. To give boys and girls games of football.
2. To further the knowledge of football and football skills to all boys and girls over the age of 4 years old.

## **OFFICE BEARERS**

These shall consist of **Chairman, Vice-Chairman, Treasurer, Secretary and Player Protection Officer.**

## **COLOURS**

The club colours shall be:-

1. Blue
2. Red

## **RULES**

1. A registration book to be kept by each team secretary with name, address and date of birth of each player registered. Team secretaries to be responsible for ensuring register are up to date at all times.
2. Any player having been ordered off during the game to be disciplined by the committee of age group concerned.
3. Any player having been cautioned during the game to be disciplined by the match secretary of age group concerned.

4. Any committee member appearing at a game or training under the influence of alcohol is to be suspended until dealt with by the committee.
5. No alcohol to be consumed within the perimeter of Mossedge Football Park by committee or spectators.
6. In bad weather, the parks are to be inspected on Friday afternoon to ensure they are playable. A member of the committee will decide and this must be adhered to. If there is a possibility of that, the parks may not be playable on a Saturday morning the Secretary of the age group playing must inspect the parks, if any doubt the game should be cancelled. It must be remembered that the parks are for the use of all teams and the future condition of the parks must be given priority. Where parks are not lined, the game must be called off. Committee must not line the parks.
7. All players to play within their own age group. Any exceptions will be heard on a case-by-case basis and will be limited to a year difference. This only applies when starting in the nursery and 8 age groups.
8. Each registered player who attends training to be charged a fee. Fee to be decided at AGM. From season 2023/2024 club fees will be £30 a month for every player.

Where a family has more than one boy or girl with the Club they should receive a discount on fees:

- o 2 children should cost £50 a month
- o 3 children should cost £60 a month

Fees to be paid by standing order into the club account on the 1<sup>st</sup> of the month.

9. All teams to adhere to rules and constitution of the leagues we play in.
10. Team secretaries to be responsible for discipline of the team and when playing away ensure that all premises are left in a clean and tidy condition.
11. Where any team is to protest, claim points etc an emergency meeting may be called to ensure that the protest is in accordance with league rules and the correct procedure is taken. Protests for the sake of protesting are not to be considered. At all times the name, LRYC must be given priority.
12. Parental consent forms must be completed for each child.

13. All club officials must be vetted. Minimum of two referees required. Additional committee members to be voted onto committee at any monthly meeting a two-thirds majority to decide.
14. All club members, players and players parents to be advised of the club official who is responsible for protection within the club. (Player Protection Officer).
15. All officials must complete a Disclosure Scotland vetting form, which must be submitted to the Scottish Youth FA Protection Officer. Any member failing to complete the vetting form shall be automatically removed from the committee of LRYC. Players and Officials must be protected from all forms of abuse at all times.
16. Adults who assist with team training sessions and convey players to a game must be vetted. Such adults when vetted would become a Team Coach. Any person who has not been vetted will not be allowed within the dressing rooms. Team Coaches do not attend LRYC meetings and have no voting rights. All Team Coaches must be registered with the SYFA. Each Team Coach will be issued with club kit.
17. Any committee member missing three consecutive meetings without having forwarded apologies or under exceptional circumstances shall be removed from the committee of LRYC. At least 1 A member from each team should attend meetings.
18. Swearing will not be tolerated from any member of LRYC.
19. There should be at least two A members running each team.
20. Each team (not age group) should have at least one coach with the minimum required coaching qualifications for the age group that they are involved with
21. Each team (not age group) should have at least one coach with the appropriate 1<sup>st</sup> aid qualification
22. Never have a child alone in your car unless it is your own child. Ensure that your car insurance covers the transporting of children.
23. All age groups will have a minimum of one hour training each week where weather and facilities allow.

24. Allow team coaches (non A members) to attend District meetings. Coaches must be registered and have their disclosure certificate, and will be briefed beforehand by the appropriate A member.
25. Coaches to pay for their own first aid and training courses, with the club reimbursing them. This is due to the number of coaches not turning up at booked courses.
26. A coach of LRYC should not directly link to an under 16 player over any social media platform or internet messaging service, unless they are related to the player.
27. Every team should have an accident report book, which is updated whenever there is an accident at training or during a game. The accident report book must be provided on request to the Child Protection Officer.
28. Every year before the Club AGM, the Kitman, with assistance from other coaches from the Club, will organise and conduct a stock take of the container at Mossedge and provide a report on the contents to the AGM.

## **COMPLAINTS PROCEDURE**

28. - Within 72 hours of receiving a complaint, a coach will pass a written summary of the complaint to the Child Protection Officer.
- The Child Protection Officer will assess whether the complaint is a Child Protection issue that requires him/her to investigate. If it is, the Child Protection Officer will investigate in line with SYFA guidance.
- If the complaint is assessed as not a Child Protection issue, then the matter will be passed to the Head Coach of the correct age group to investigate and reply to the complaint.
- LYRC will seek to provide a response to the complaint within 4 weeks of the original date of the complaint.

## **FINANCE**

A Bankbook will be held in the name of Linwood Rangers Youth Club with the signatories to be both Chairman and Treasurer. All monies collected by the team Secretaries should be given to the Treasurer at monthly meetings. No money to be withdrawn from account without approval of committee. Treasurer shall present a financial report at each monthly meeting and a financial statement at AGM. The

accounts of LRYC shall be verified annually by persons appointed at the AGM. Books of the club shall close on 21<sup>st</sup> June.

### **EXPENDITURE**

Permission from committee at monthly meeting must be granted for the purchase of equipment. No item may be purchased prior to permission being granted. Exceptions being purchase of match balls and replacement first aid items to the value of £20.

### **FUNDRAISING**

All money raised by teams, apart from presentation nights and any full club fundraisers will be for team funds. All funds should be given to the treasurer who in turn will issue when required. The team can use the funds for any appropriate purpose providing this is justified and approved by the committee.

### **DRESS**

No football supporter's scarves to be worn by officials or players while representing LRYC.

### **TEAMLINES**

Must be completed in full and handed to referee prior to start of game.

### **CONFIDENTIAL**

All matters discussed at all meetings are strictly for members only and must not be discussed with non-members.

### **DISSOLUTION**

Should Linwood Rangers Youth Club fold or cease to exist then any club facility now or in the future will be handed over to a like-minded club or organisation. Any funds in the club will be given to a charitable organisation.

### **ANNUAL GENERAL MEETING**

The AGM shall be held in June each year. The agenda will be as follows:-

1. Minutes of previous of AGM
2. Chairman's Report
3. Secretaries Report
4. Treasurers Report
5. Election of Office Bearers
6. Alteration to Constitution and Rules
7. Monthly Fees
8. Any other competent business

Items for discussion at AGM must be lodged with Secretary two weeks before AGM and seconded by one other member.

**Any items not covered by this constitution will be dealt with according to SYFA and associated league rules.**